

HIGH COUNCIL DECISION N. 3/2021

of 23 June 2021

amending the Conditions of Employment of Teaching Staff of the European University Institute (EUI) regarding the rules and conditions for Deans and Directors of Studies

THE HIGH COUNCIL

Having regard to the Convention setting up a European University Institute, in particular Article 6(5) (c),

Having regard to High Council Decision 07/2014 of 5 December 2014 laying down the Service Rules of the Teaching Staff (CETS) and namely amending the Conditions of Employment of Teaching Staff of the European University Institute (EUI),

Having regard to the recommendations of the 2018 Strategic Review Committee's Report, presented to the High Council on 8 June 2018 and, in particular, its Recommendation 9 concerning the creation of senior management position drawn from existing senior full-time contract holders,

Having regard to the need to increase the integration of the Max Weber Programme in the academic activities of the EUI,

Having regard to the EUI Strategy 2019-2024, the principles of which were approved at the EUI High Council meeting of 7 June 2019.

HAS DECIDED AS FOLLOWS:

Article 1

The Conditions of Employment of the Teaching Staff of the European University Institute are amended as follows.

Article 29a is replaced by the following:

1. Role of the Dean of External Relations

The Dean of External Relations supports the President in the development of the Institute by proposing and implementing the internationalisation and partnerships strategy of the EUI.

The Dean of External Relations:

- a) identifies and explores opportunities for strategic developments with research and higher education organisations, and other national and international partners; and ensures that the implementation of these opportunities will be aligned with the priorities and resources of the EUI;
- b) supports academic units in structuring partnerships and collaborations;
- c) acts in close coordination with the other deans, academic units and administrative services of the EUI;
- d) drafts an annual report on partnerships and collaborations at the EUI that includes an appropriate set of indicators.

2. Role of the Dean of Research

The Dean of Research supports the President in the development of the research strategy of the EUI.

Acting in close coordination with the other deans, academic units and administrative services of the EUI, the Dean of Research:

- a) advises and supports academics and academic units in the development of their research activities and helps them navigate the different constraints associated with the running of research projects;
- b) supports and facilitates inter-disciplinary interactions in line with the scientific priorities of the EUI;
- c) encourages the dissemination of the results of research, including to non-academic audiences;
- d) ensures that research is led according to the highest standards of ethics and integrity in close collaboration with the EUI Ethics Committee;
- e) prepares and implements the work of the Research Council;
- f) drafts an annual report on the research performed at the EUI that includes an appropriate set of indicators.

3. Role of the Dean of Postdoctoral Studies

The Dean of Postdoctoral Studies is responsible for leading the Max Weber Programme.

In agreement with the President, the Dean of Postdoctoral Studies:

- a) establishes the Max Weber Programme's overall strategic direction;
- b) leads its academic and administrative management structures;
- c) ensure its sound financial management;
- d) supervises training in Academic Practice and encourages interdisciplinary research;
- e) is responsible for its seamless integration into the strategic activities of the EUI and for maintaining active links with all departments and with the doctoral programme;
- f) drafts an annual report on the Max Weber Programme that includes an appropriate set of indicators.

4. Role of the Dean of Graduate Studies

The Dean of Graduate Studies is responsible for steering and coordinating the structured graduate programme in the departments.

In agreement with the President, the Dean of Graduate Studies:

- a) coordinates teaching/supervision activities in close consultation with the departments;
- b) is a reference point for doctoral researchers for all problems related to their studies in coordination with the Directors of Studies in the departments;
- c) liaises with the departments for all academic matters related to teaching and supervision;
- d) chairs the Entrance Board and the Doctoral Programme Committee;
- e) drafts an annual report on doctoral studies at the EUI that includes an appropriate set of indicators.

5. Role of the Dean for Equality, Diversity, and Inclusiveness

The Dean for Equality, Diversity, and Inclusiveness supports the President by proposing and implementing the Equality, Diversity, and Inclusiveness policies of the EUI.

- a) identifies and promotes opportunities for improving equality diversity and inclusiveness at the EUI;
- b) oversees the implementation and the monitoring of related policies;
- c) chairs, co-chairs, or participates in the relevant working groups and committees;
- d) supports all units and services in improving their related practices;
- e) drafts an annual report on equality, diversity and inclusiveness at the EUI that includes an appropriate set of indicators.

6. Nomination modes of Deans

The President selects, after consultation of the Executive Committee, the Dean for Equality, Diversity, and Inclusiveness, the Dean of External Relations and the Dean of Research from the EUI's full-time contract holders for a period of up to three years, renewable.

The President, after consultation of the Academic Council, selects the Dean of Postdoctoral Studies and the Dean of Graduate Studies from the EUI's full-time contract holders for a period of up to three years, renewable.

No contract holder can be nominated for more than one position of Dean at the same time.

7. Substitution of the President

The Deans may substitute the President at the latter's request, pursuant to applicable regulations, in matters related to the academic functioning of the EUI, including in the Selection Boards and in the Renewal Committees.

8. Contract Extensions and Cancellation of the Status of Deans

For each year acting as Dean full-time contract holders shall be allowed a year's extension to their full-time contract beyond the maximum period of service set by Annex IV, Article 1, of the Conditions of Employment. In no case can the duration of their contract exceed an overall total of twelve years.

All Deans report to the President.

The President can cancel the status of Dean after consultation with the Executive Committee by motivated decision after having given the person concerned the opportunity to present observations. Benefits based on the status of Dean end at the date of effect of the decision.

9. Incompatibilities

The roles of Deans and that of Head of Department shall be incompatible for any given period. Deans cannot be seconded inside or outside the EUI.

10. Executive Committee

The Deans participate in the Executive Committee.

Article 2 Directors of Studies

1. The Director of Studies shall act as a point of reference within the academic departments for researchers with problems with any academic, administrative or supervisory issues which cannot be solved by the supervisor or the departmental assistants.

The Director of Studies shall:

- coordinate matters related to the course of study, including issues of supervision, seminar attendance, admission to successive years, fulfilment of requirements such as term papers;
- coordinate teaching/supervision activities in consultation with the departments;

- represent the academic departments on the Admissions Committee, Doctoral Programme Committee and the Assessment Committee (for professors' contract renewals).

2. The Director of Studies, chosen among the members of the academic staff in a department, is nominated by the Department for a period of up to three years, renewable.

3. For the third year acting as Director of Studies, a contract holder shall receive in accordance with his choice and request one of the following:

1. a) either a monthly allowance equal to 5% of the basic monthly salary, or
2. b) a one-year extension of the full-time professorial contract beyond the maximum period of service, but with respect to the 12-year limit.

4. Due to their short professional experience, assistant professors shall not be eligible for nomination as Director of Studies.

Article 3 Date of effect

This Decision shall enter into force on the day of its adoption.

Done in Florence, 23 June 2021

For the High Council

The President

(original signed)

Tanya SAMMUT-BONNICI