



The EUI has an open vacancy for a

## Project Assistant in the

# Florence School of Transnational Governance

Florence, 07 February 2025

Reference: V/PA/STG/1/2025

### Who we are

The **European University Institute** (EUI) at a glance:

- an **international organisation** set up in 1972;
- a research university focusing exclusively on **postgraduate, doctoral and post-doctoral studies**, and advanced research;
- located in the hills overlooking the city of Florence, Italy.

The Institute also hosts the Historical Archives of the European Union.

The EUI [Florence School of Transnational Governance](#) (STG) trains tomorrow's leaders on the concepts, methods and practices of governance beyond the state. It offers policy leader fellowships, executive training and high-level policy dialogues. The School launched a Master's programme in transnational governance in 2020 and a Global Executive Master in 2024.

### Employment details

<b>Contract type</b>	Part-time (10/30, 13 hours 20 minutes/week)
<b>Length of contract</b>	12 months, Start Date: Negotiable  This contract may be further renewed (several times and conditional to the availability of funds), leading to an extension of the period of service up to a total of 5 years, including the first contract period.
<b>Salary indication and grade</b>	Grade: ASTAC1e step 1  The basic net monthly salary after taxes is approximately 690 Euro, plus allowances if applicable.  More information about conditions of employment is available <a href="#">here</a> .
<b>Place of work</b>	To be agreed with Project Director (salary simulation based on place of work)

Florence, Italy)

## About the project

### Project Directors

Georgios Papakonstantinou and Kalypso Nikolaidis

### Project details

The [Transnational Democracy Programme](#) (TDP) is an interdisciplinary, inter-institutional hub committed to producing action-oriented research that facilitates policy-making across borders. The TDP contributes to democratic innovation studies and maps how participatory, liquid, digital and deliberative democracy processes can bolster democratic cultures.

### Job description

The Project Assistant will provide organisational and logistic support to the Directors of the project. Main tasks include:

- Conducting research and coordinating with the research team on delivering a review of challenges to democracy and facilitators of resilience;
- Taxonomising the latest best practices in democratic innovations through literature review and interviews;
- Editing a report on innovative spaces and views on emerging trends in democracy innovations;
- Contributing to the preparation of future scenarios co-creation methodology.

## Qualifications and experience

### Qualifications and Experience

#### Essential:

- BSc (or equivalent according to EHEA) in Social Sciences or Humanities;
- Proven experience in collaborating with deliberative democracy scholars and/or practitioners at a pan-European level;
- Demonstrated analytical and practical knowledge in the fields of democracy and democratic backsliding, democratic innovations, transnational and futures studies, evidenced by published outputs.

#### Desirable:

- MA (or equivalent according to EHEA) in Social Sciences or Humanities;
- At least two years of proven experience in post-graduate research and/or relevant policy work;
- Proven knowledge of key stakeholders in the democratic innovations field, also for the purpose of conducting qualitative interviews.

### Languages

Excellent knowledge of English, both spoken and written ([CEFR](#) level: C1 or above). Knowledge of other languages constitutes an advantage.

## How to apply

<b>Deadline</b>	The closing date for applications is <b>25 February 2025</b> at midnight (Florence time)
<b>Contact details</b>	For more information contact Peter Ivanov ( <a href="mailto:peter.ivanov@eui.eu">peter.ivanov@eui.eu</a> )
<b>How to apply</b>	Fill in the <a href="#">online application form</a> and upload documents as requested

#### **Data Protection**

The purpose of processing the data submitted by candidates is to manage their application in view of a possible pre-selection and recruitment by the EUI. The information candidates provide in their application form is collected for the purpose of the selection procedure. The EUI will ensure that candidates' personal data are processed as required by its Data Protection Policy ([President's Decision No. 10/2019 of 18 February 2019 regarding Data Protection at the EUI](#)).

#### **Equal opportunities**

The European University Institute applies a policy of equal opportunities, which, in accordance with Article 1d of its Staff Regulations, prohibits discrimination on any grounds such as sex, race, colour, ethnic or social origin, genetic features, language, religion or belief, political or any other opinion, membership of a national minority, property, birth, disability, age or sexual orientation. Any reference in this notice to a person of the male sex must be deemed also to constitute a reference to a person of the female sex.